

**CRAFT ENTRY PERMIT**

1. All sections on this Form are to be filled. No column is to be left blank. Indicate "NA" for Not applicable and "Nil", if not provided.
2. Completed form is to be signed, stamped and shall be submitted with all the relevant documents to ADNOC Vetting department via email: [VettingDL@adnoc.ae](mailto:VettingDL@adnoc.ae) or [Vetting@adnoc.ae](mailto:Vetting@adnoc.ae).
- Applications not accompanied with required documents or with incomplete information may cause delay in processing.

**SECTION 1 – CRAFT'S PARTICULARS**

Name of Vessel:		Type of Vessel:		Bollard Pull BP:	
Fuel Used:		AIS fitted:	Yes No	GRT/NRT:	
Radar reflector fitted:	Yes No				
Client (ADNOC Group Company) :					

**SECTION 2 – CERTIFICATE PARTICULARS (Attach the following valid Certificate together with this Application)**

Type of Certificate	Expiry Date (Next annual /Intermediate due)	Type of Certificate	Expiry Date (Next annual/ Intermediate due)
1 Certificate of Registry		10 Minimum Safe Manning	
2 Navigation license		11 General Arrangement Plan	
3 International Load Line / TASNEEF Survey report		12 De-Rating Exemption/ Ship sanitation exemption	
4 Class / TASNEEF - Hull Machinery Survey report		13 Inspection of Towing Bridle (Barge Only)	
5 SAFCON (Safety Construction)		14 Master Certificate of Competency	
6 IOPP		15 Ch. Engineer Certificate of Competency	
7 Radio License		16 Insurance Policy	
8 Fire Fighting Equipment Survey report		17 Vetting Approval/ Letter to Owners	
9 Life Saving Appliances Survey report		18 CICPA Pass available for Das Zirku Mubarraz Jebel Dhanna Ruwais	

**SECTION 3 – APPLICANT'S DECLARATION**

I/We, hereby certify that the above given particulars are correct and true to the best of my/our knowledge. I/We agree to abide by all requirements of the Petroleum Ports Authority and hereby accept the **Conditions of Use for Crafts involved in Marine Projects**.

I/We also agree to pay all the charges (including Vetting inspection charges, Port charges and permit charges to the Petroleum Ports Authority at the earliest.

Name & Mail ID of the applicant	Mobile	Date of application
Project Title/Name	First Port of Call	ETA
Signature	Company	Stamp

Allow for two (2) days from time of receiving acceptance by ship vetting for issuance of this Permit by Harbour Master.

Vessel shall only proceed to the intended port upon receipt of section 4 of this permit stamped and approved by the Harbour Master of the relevant Port.

**SECTION 4 – FOR PPA OFFICIAL USE ONLY**

Permit Authorizer (Name)		CEP Number	
		CEP Issue date	
Signature		CEP Expiry date	
		Reason for Expiry Vetting validity Certificate Expiry (Please enter name below)	
Stamp			

## CRAFT ENTRY PERMIT

### APPENDIX 1: CRAFT ENTRY PERMIT ISSUANCE PROCESS

1. After completion of the Vetting process, the permit requestor shall raise the CEP request to the ADNOC Vetting Department.
2. Upon issuance of the CEP, The Harbour Master will issue the debit note for the administration fee to the permit requestor, The validity of the (CEP) shall be in line with earliest date of:
  - a) Vetting Acceptance validity date, or
  - b) Expiry of any of statutory certificate
3. If a vessel has renewed any statutory certificate, a copy of only the renewed certificate shall be sent to ADNOC Vetting along with a fresh application.
4. Upon expiry of the CEP due to expiry of the vet validity, craft operators would have to depart the port or apply for a fresh inspection / renewal.
5. If a change in project assignment takes place within the validity period of the CEP, only new application form is to be completed and sent to ADNOC Vetting. **(No administration fee)**
6. If a vessel departs from a port and returns or move between ports for whatever reason within the validity period of the CEP, vessel need not re-apply for a permit.
7. A valid craft entry permit issued for an offshore port shall be considered valid for an onshore port and vice versa.
8. Crafts holding valid CEP, may become subject to inspection by the Port Authority, during their stay within the port limits.
9. All applicable charges must be paid by the Permit requestor to the Port Authority at the earliest.

**Note:**

**The issuance of CEP is conditional to no negative feedback by the OPCO/Port Authority during the project.**