AGENTS OF THE YACHTS SHALL SUBMIT FOLLOWING PRE-ARRIVAL INFORMATION AT LEAST 72 HOURS IN ADVANCE IN THE FOLLOWING FORMAT AND THE SAME SEQUENTIAL ORDER:

* PETROLEUM PORTS AUTHORITY JEBEL DHANNA RUWAIS, [pparuwais@adnoc.ae](mailto:pparuwais@adnoc.ae)
* VTIS/PORT CONTROL ROOM - email: [vtisrws@adnoc.ae](mailto:vtisrws@adnoc.ae) & [ruwaispc@adnoc.ae](mailto:ruwaispc@adnoc.ae)
* CRUISE TERMINAL OPERATOR - AD PORTS [jaison.varghese@adports.ae](mailto:jaison.varghese@adports.ae)

**Port Regulations are available on Petroleum Ports Authority website** [**https://ppa.adnoc.ae**](https://ppa.adnoc.ae)

**update eta at 48hours, 24hours AND 12hours prior arrival**

* **Pilotage is mandatory for yachts having a length over all > 150 m.**
* **Pilotage is mandatory for all yachts bound for cruise terminal jetty, irrespective of their LOA.**
* Contact Ruwais VTS on VHF Ch.21 and Ruwais port control on VHF Ch. 16/ 09, at least four hours before arrival.
* Please have the combination pilot/accommodation ladder rigged on the lee side.
* Pilot Station: East Ghasha/24o 26’.00 N, 052o 42.42’ E.

**Part 1**

1. Name of yacht
2. Previous name (if any)
3. IMO number :
4. Official No. :
5. Flag
6. Port of registry
7. NRT
8. GRT
9. LOA
10. Beam
11. Draft
12. Name of master
13. Registered owner
14. Operator’s (**name & address**)
15. Name of the Agency (**approved by PPA**)

**Part 2**

1. ETA East Ghasha pilot boarding station
2. Does the yacht require a pilot (for yachts LOA< 150m)
3. ETD from the berth
4. Indicate whether the yacht is calling at Terminal Jetty or Anchorage
5. Last port
6. Next port
7. Confirm availability of port approach BA chart no. **3179,3778,3779** & **3780**:
8. Confirm Master has access/familiar with port regulations/port information
9. Confirm the yacht is free of any defect which could affect its safe navigation or maneuverability
10. Number of crew on board
11. Number of passengers on board

**Part 3 (Expiry dates of the following certificates)**

1. ADNOC Vetting approval (yes/no)
2. Vetting validity (Date)

**Forms and Certificates:**

**Master to submit following completed forms along with this PAQ (sign and stamp where applicable) and attach certificates as per below:**

1. Pre arrival Questionnaire (Yachts)
2. Pre arrival Questionnaire (ISPS) -If applicable
3. Crew List
4. Passenger List
5. International Maritime Declaration of Health
6. Agency Nomination Letter
7. Registry certificate
8. Any other documents as applicable